

**Town of Marshall, North Carolina**  
**Vacancy Announcement**

**Police Officer – Night Shift**

**Position Summary:**

This is general police work that involves enforcement of all ordinances, statutes, and laws in accordance with the Town of Marshall Police Department policies and procedures. Officers are expected to demonstrate effective decision making, judgement and verbal and written communication skills. This also includes crime prevention, investigation and detection, protection of life and property, traffic control, and maintaining law and order in the community. This vacancy is for a nighttime, 12-hour shift position that at times may require longer hours involving prolonged standing and various weather climates. Inside and outside work, cold at times below 32 degrees Fahrenheit, heat at times close to 100 degrees Fahrenheit, rain, snow, extreme noise, mechanical, electrical, blood-borne, fire, explosive, body-fluid, hazards and more. Possible exposure to oils, fumes, dusts, gasses, toxic chemicals, and other environmental hazards.

The position comes with generous benefits package including paid health insurance; dental, vision, and other supplemental insurance available, paid sick time, paid vacation time, and paid holidays; participation in the Local Government/State retirement system, and 401k with 5% employer match. Uniforms are provided.

**Where to Apply:**

Applications can be obtained at the Town of Marshall website: [www.townofmarshall.org](http://www.townofmarshall.org), or a paper copy may be obtained at 10 Derringer Drive, Marshall, NC 28753, between the hours of 8:00 and 4:30 Monday through Friday. Submit application and supporting documents to Town of Marshall in person, by email to [administrator@townofmarshall.org](mailto:administrator@townofmarshall.org), or by mail, PO Box 548, Marshall, NC 28753. Position is open until filled.

The Town of Marshall is an Equal Opportunity Employer.

**Salary Range: \$45,864-\$50,232** annual-hourly, dependent upon qualification and experience

**Major Duties:**

- Implement daily operations in conformity with department goals and community interests.
- Represents the department and town government at public and private events.
- Implements policies, procedures and directives.
- Maintains knowledge of current police procedures and technology through attendance at training sessions and interaction with other law enforcement personnel.
- Enforces state laws and local ordinances.

- Performs other related duties as assigned.

**Knowledge Required for the Position:**

- Knowledge of law enforcement practices, corrections practices, and criminal justice systems process.
- Knowledge of civil and criminal processes.
- Knowledge of department and town policies and procedures and federal, state, and local laws and regulations.
- Knowledge of the boundaries and geography of the town.
- Skill in operating computers.
- Skill in operating emergency vehicles.
- Skill in the use of radio/communication equipment.
- Skill in the use of firearms and restraint equipment.
- Skill in planning, organization, and decision making
- Skill in public relations.
- Skill in oral and written communication.

**Minimum Qualifications:**

- Knowledge and level of competency commonly associated with the completion of a high School Diploma or equivalent.
- Must possess a Basic Law Enforcement Training (B.L.E.T) Certification from NC Criminal Justice Education and Training Standards Commission,
- Pass a medical, psychological and drug evaluation.
- Ability to work a twelve hour shift.
- Experience sufficient to thoroughly understand the diverse objectives and functions of the department in order to direct and coordinate work within the department, usually interpreted to require one to three years of experience.
- Possession of or ability to readily obtain a valid driver's license issued by the State of North Carolina for the type of vehicle or equipment operated.